

**Procedure to Enable British Columbia Boilermaker
Contractors' Association (BCBCA) and Boilermakers Lodge
359 Collective Bargaining Agreement (CBA)**

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Procedure to Enable British Columbia Boilermaker Contractors' Association (BCBCA) and Boilermakers Lodge 359 Collective Bargaining Agreement (CBA)

1 Purpose

- 1.1 The purpose of this procedure is to describe and set forth the general requirements for requesting enabling of the British Columbia Boilermaker Contractors' Association (BCBCA) and Boilermakers Lodge 359 area trade agreement (ICI) for both existing work and bids on new work.

The enabling procedure will ensure all members signatory to the BCBCA are made aware of the existence of enabling agreements when bidding work to provide equitable and competitive bids.

2 Responsibilities

- 2.1 The BCBCA and Boilermakers Lodge 359 will determine that all the requirements have been met prior to considering the request for enabling of the agreement.

The decision to approve or reject will reside exclusively with Boilermakers Lodge 359.

3 Procedure

- 3.1 A request for enabling from a contractor may be directed to the Boilermakers Lodge 359 or BCBCA.
- 3.2 The parties receiving the request for enabling will ensure the contractor is signatory to the BCBCA and Boilermaker Lodge 359 Collective Agreement and is a member of the provincial BCA.
- 3.3 The contractor will be required to complete the Enabling Request Form ("the form") in its entirety and submit the form a minimum of five (5) business days prior to the bid closing date. Exceptions may be granted on a case-by-case basis for extenuating circumstances.
- 3.4 Subject to the contractor meeting all requirements on the form, Boilermakers Lodge 359 and the BCBCA will host a conference call meeting of the parties within three (3) business days of the request to discuss and either approve or reject.
- 3.5 In the event the request to enable is approved, the BCBCA will notify contractors signatory to the BCA in the province where the work is to be performed that a specific site project has been enabled and to contact the BCBCA office for further details.
- 3.6 For record keeping purposes a joint letter from the BCBCA and Boilermakers Lodge 359 will be sent to the contractor approving or rejecting the request.

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4 Associated Documents

4.1 Reference Documents

- 4.1 Boilermaker Contractors' Association (BCA) and Boilermakers Lodge 359 Enabling Request Form.
- 4.2 Article 26.00 – Enabling Clause / Articles of Agreement between Boilermakers Lodge 359 and the British Columbia BCA.