



August 14, 2017

**IMPORTANT NOTICE**  
**NEW BRUNSWICK, NOVA SCOTIA, AND  
PRINCE EDWARD ISLAND (IBB LOCAL 73)**  
**NAME HIRE REQUESTS REMINDER**

Dear Member Contractors,

As previously communicated on July 6, 2017 the BCA is requesting that all Name Hire Requests submitted to IBB Local Lodge 73 also be submitted to the BCA Office.

The BCA is tracking the Name Hire process in Local Lodge 73 to ensure Article 3.08 Management Rights is adhered to and utilized by our member contractors. **As a part of the tracking process, your organization is required to submit the completed Dispatch with Name Hire Request Form, attached hereto, to the BCA Office.**

At the time of the July 6, 2017 notice we do recognize that there may not have been many job orders placed. However, in order for the BCA to be successful in our endeavour we do request all contractors' full participation on all orders requesting manpower.

When presented with a situation where a member contractor does not receive the name hires requested, the BCA is also requesting that member contractors advise the BCA Office with specific details around the number of name hires requested and the response from IBB Local Lodge 73. We ask that you include a contact within your organization that can be contacted by the BCA in the event that additional information may be required.

**Regardless as to whether or not you receive the name hires requested, please submit the completed Dispatch with Name Hire Request Form to the BCA Office.**

Forms can be submitted to Courtenay Montambault via email [cmontambault@bcacanada.ca](mailto:cmontambault@bcacanada.ca).

Should you have any questions please contact the BCA Office at (905) 684-2244.

**Please ensure members of your organization are notified accordingly.**