



August 5, 2015

NOTICE – CLR - Alberta A & D Supervisor Workshop

Understanding our Canadian Model

(SEE ATTACHED – CLR AB Workshop Registration Form)

Dear BCA of Alberta Contractor:

Please find attached information on the CLR of Alberta A&D Supervisor's Workshop scheduled for August 12, 2015.

For any other questions, please do not hesitate to contact the BCA Western Canada office at 780-450-8885.



SUPERVISOR'S WORKSHOP
UNDERSTANDING OUR CANADIAN MODEL
COAA Canadian Model A & D Policy – 2014 Edition

The Policy and this Workshop?...

The Construction Owners Association of Alberta provides a best practice within our industry titled the Canadian Model for Providing a Safe Workplace - Alcohol and Drug Guidelines and Work Rule, October 2014 edition. This workshop will provide an overview of the Alcohol and Drug Guidelines and Work Rule along with decision-making guidelines helpful in dealing with an employee whose safe work performance may be affected by alcohol or drug use. Some useful tools and resources will be provided to assist supervisors with taking appropriate action under the policy. This workshop program and material is based on the 2014 edition of the Canadian Model Policy.

Who Should Attend?...

This workshop will be of interest to any people holding supervisory or administrative support responsibilities where they may have to apply the 2014 edition of the COAA Alcohol and Drug Policy in the unionized construction or maintenance industries. Job stewards and business representatives of a building trade union will also find this workshop of value.

Minimum of 16 registrants per class

No. 1078	Date: August 12, 2015 (Ron)	Time: 8:00 am- 12 noon	Registration Deadline
Location:	OE Hall, 258 Gregoire Dr	Fort McMurray, Alberta	August 5th, 2015

Fees: \$90 + GST - Contractors affected by a CLR-A Collective Agreement
\$130 + GST - Contractors not affected by a CLR-A Collective Agreement

Cancellation Policy

Cancellations must be received in our office three (3) working days prior to course commencement. If we have not been notified, full fee's will apply. Should we need to cancel a program (ex. lack of registration) no fee will apply.

Registration: Fax: 780-451-5447 / Email: shannon@clra.org / Course info Phone: 780-451-5444

Program No.: **1078**

<i>Name</i>			<i>Position</i>			<i>Email</i>		
<i>Company</i>			<i>Phone</i>			<i>Cell Ph:</i>		
<i>Company Address</i>				<i>City</i>		<i>Province</i>		<i>Postal Code</i>

Invoice Information (If different from above)

<i>Name</i>			<i>Company</i>			<i>Email</i>		
<i>Address</i>			<i>City</i>			<i>Province</i>		<i>Postal Code</i>

Purchase Order #: _____

(office use only) Student ID# E05- _____