



October 6, 2014

NOTICE: Change to Contribution Remittances
in British Columbia

As advised in our advance notice dated September 18, 2014, please be advised that new contribution remittance forms will be effective for the work month ending September 30, 2014, due October 15, 2014.

In order to comply with Article 4.08 of the Collective Agreement **separate contribution remittances** are to be sent to each of the following organizations **effective IMMEDIATELY**:

1. Pension and Health & Welfare Funds
CONTACT: Bilsland Griffith Benefit Administrators
Marie McKillop, 1-877-926-4537 or Marie.McKillop@bgbenefitsadmin.com
2. Union Dues, Field Dues, Apprenticeship & Training, Promotion, BC Jurisdictional Plan and Rehabilitation Funds
CONTACT: Boilermakers' Lodge 359
Laura Condon, Membership (778) 369-3590 or lcondon@boilermakers359.org
3. Administration and Workforce Planning Funds
CONTACT: Boilermaker Contractors' Association of BC
Sara Scott, Office Manager (905) 684-2244 or sscott@bcacanada.ca
4. National Training Trust Fund and Helmets to Hardhats (formerly Canadian Building Trades)
CONTACT: Boilermakers' National Benefit Funds (Canada)
Caryl Moore, 1-800-263-3564 ext 263 or cmoore@mcateer.ca

Attached please find an Excel Workbook including **separate contribution remittance forms** for each of the above listed organizations. The contribution remittances are to be completed on a monthly basis and are to be sent to the respective organizations no later than the 15th of the month following the month worked. It is important to ensure that **only the respective contribution remittance report is sent to each organization** (e.g. **do NOT send the completed Workbook to all four organizations, instead separate and save each Worksheet individually and remit as such**).

Instructions and payment options for **each of the four separate organizations** are detailed on the corresponding Excel Workbook tabs. Any questions pertaining to the separate remittances and payments should be directed to the individual contacts listed above.

PLEASE ENSURE A COPY OF THIS NOTICE IS PROVIDED TO YOUR PAYROLL DEPARTMENT